



Detroit Water and Sewerage Department Meeting Minutes - Final Human Resources/Organizational Development

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Wednesday, April 4, 2018

2:30 PM

5th Floor Board Room, Water Board Building

Human Resources Committee Meeting

1. CALL TO ORDER

Chairman Davis called the meeting to order at 3:55 p.m.

2. ROLL CALL

Present: 4 - Mary Blackmon, John Henry Davis , Jane Garcia and Linda Forte

3. APPROVAL OF AGENDA

Chairman Davis requested approval of the agenda.

A motion was made by Commissioner Linda Forte, seconded by Commissioner Jane Garcia that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairman Davis requested approval of the minutes March 7, 2018.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION

There was none.

6. COMMUNICATIONS

There was none.

7. UNFINISHED BUSINESS

There was none.

8. NEW BUSINESS

A. Status Update

Lydia Garnier Jamison, Human Resources Director provided a verbal report on the following:

Mid-Year Performance Review
April 16-20, 2018

Unit headcount
579 budgeted positions; 523 FTE's: 56 vacancies; 27 posted positions

Training Needs
Department-wide staffing needs
Immediate training: supervisory, Enquesta, SI licensing (M&R) specification writing (Procurement)

File Maintenance
Phase I - Update backlog - active and inactive employees
April 9-27 - Employee Audit

Announcement - Next BOWC community meeting will be held at:
Mt. Pleasant Missionary Baptist Church on April 18, 2018 at 6 p.m.

9. OTHER MATTERS

There was none.

10. NEXT MEETING

May 2, 2018

11. ADJOURNMENT

Chairman Davis requested a motion to adjourn.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 4:03 p.m.